

Application for Certificate

For OUSSEP

Certificate fee : no charge
Delivery charge: actual fee

- 1 Fill out the Certificate Request Form
- 2 Submit the Certificate Request Form to

International Student Affairs Division (IC Hall 1F)
Osaka University
1- 1 Yamadaoka , Suita
Osaka 565-0871 JAPAN
Phone +81 (0)6 6879 4026
email: exchange@ciee.osaka-u.ac.jp

- ※ Airmail or EMS : If you apply from abroad and wish to be sent by airmail or EMS, please send appropriate number of International Reply Coupons along with the Certificate Request Form by postal mail.
- ※ FedEx: If you wish to be sent by FedEx, please send the Certificate Request Form by email attachment.

After the International Student Affairs Division has received one of the aforementioned, your transcript or certificate*1 will be issued and sent to you.

*1 Your transcript or certificate will be put in a sealed envelope.

The following numbers of IRC is the required number only for one mailing address.

Airmail

Number of IRC you need to submit for one address

		Where you wish to be sent			
		Asia	Oceania	Europe	Africa
			North		South
Total Number of Certificate or	1 ~2	2	2	3	3
	3~6	3	4	4	4
	6~17	4	6	7	7
	18~35	6	9	12	14
	36~72	12	16	22	22

EMS

Number of IRC you need to submit for one address

		Where you wish to be sent				
		Asia	Oceania	North	Europe	Africa
				America		South
Total Number of Certificate or Transcript	1 ~21	7	10	12	14	14
	21~35	9	12	14	17	17
	36~43	10	13	16	18	18
	44~50	11	15	17	22	22
	51~58	12	16	19	24	24
	59~65	13	18	20	27	27
	66~72	14	19	22	30	30